

Subject GDPR General Data Protection Regulation

Dear customers and dear business partners,

for some time now, we have been dealing with the new "General Data Protection Regulation" in particular with the "EU Data Protection Regulation" and the Austrian GDPR in the version of the adjustment of 2018 to the GDPR.

All data will only be used to process the business and to fulfill the legal obligations of a trading- and mechatronics company.

Below you will find information about the data we have saved and about what they are used for.

Your data will always be kept confidential and protected on our servers.

If you have any questions, you can contact us under the phone number: +43 6214 6714 or send a mail to office@imb-spirk.at.

This Data is stored in our ERP-system:

Company data:

Company name
Address
Contact data e.g. phone number and mail-address
UID-Nr./VAT
Contact Persons

Data of contact persons:

Name
Phone number
Mail address
Area of responsibility
Task area

What the data is used for:

Handling the daily business:

Offers
Order confirmation
Invoices
Delivery Notes
Correspondence

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Marketing:

Mailings (to the known mail addresses)

Information letters and brochures (to the known mail addresses)

Report about jobsites with pictures on our homepage:

www.imb-spirk.at

Contact with external offices of the Company IMB-Spirk Ges.m.b.H:

Banks (company name and address)

Tax consultant (company name and address)

Transport companies and forwarders (company name, address, contact person and phone number)

Job application

If you send us your job application as an initiative or for an advertised position, we will use your data only for the respective application process.

The data is only accessible to a limited group of people. Additional use e.g. evidence only takes place with your consent and for a period of max. 1 year.